



# INVESTIGATION BOOTCAMP

How a company conducts an internal investigation can mean the difference between the peaceful resolution of a complaint and a contentious lawsuit that drags on for years. Many investigators do not realize how many pitfalls and challenges there are when conducting an investigation, or how falling prey to any one of them could create a substantial risk of liability for a company.

## The following topics are typically covered in our Bootcamp:

- Importance of Investigations
- Overview of pertinent laws
- Implicit Bias
- Diversity & Inclusion
- Common issues that arise during investigations
- Typical complaints that require investigations
- Intake procedure
- Investigation procedure
- Witness interviews
- Evaluation of the Evidence
- Completion of Investigation
- Writing the Investigative Report
- Closing the Investigation
- Practice Investigation and Interactive Exercises

## Training can be done virtually or in-person!

We customize each Bootcamp to fit your organizations particular needs, topics can be added or adjusted, as necessary.

If you want to bring our Investigation Bootcamp to your organization, contact us at [info@monarchendeavorsllc.com](mailto:info@monarchendeavorsllc.com) or (216) 712-6562.

